

SWEPAR-net bylaws

1. Name

The name of the society is the Swedish Parkinson Research Network, SWEPAR-net.

2. Structure

SWEPAR-net is a subordinate to the Swedish Movement Disorder Society, SWEMODIS, and is to represent its research branch. It will have a clinical and an experimental branch. The clinical branch consists of representatives of Swedish university hospitals. The experimental branch consists of representatives from relevant preclinical research centres. The two branches shall interact closely.

The central network office is initially located at Lund University but it can be moved to other locations by decision of the board. The central network office coordinates the network activities and supports the board. The office is managed by a coordinator. The board decides on the staff and the working routines in the office.

3. Aim

The aim of SWEPAR-net is to stimulate pre-clinical, clinical and translational PD related research in Sweden, in particular:

- To optimize the opportunities for productive translational research in Sweden
- To improve the conditions for carrying out non-commercial as well as commercial multicentre studies in Sweden

4. Investigators

The members of SWEPAR-net are called investigators. The investigators meet on an annual basis. At the annual conference all major decisions about the network and its activities are made. A main aim of these meetings is also to evaluate and make decisions on suggested network projects. The investigators decide on the composition of the board of SWEPAR-net

5. The local clinical investigator

The local clinical investigator is the contact person and coordinator for SWEPAR-net at his or her respective centre. He/she can bring in neurologists, neurosurgeons, PD nurses and other specialists in SWEPAR projects according to the requirements of each project.

6. The local experimental investigator

The local experimental investigator monitors and evaluates ongoing experimental studies at the respective centres regarding their potential to become clinically relevant. He/she presents the most interesting research initiatives at SWEPAR's annual investigator meetings.

7. New investigators

A new investigator must be recommended by at least two of the ordinary investigators. The annual investigator meeting decides on new membership. The prospective member shall have genuine interest, and be actively involved, in Parkinson research. The annual investigator

meetings decision on membership shall be motivated by the extent to which the prospective new member can contribute to the continued work within SWEPAR-net. A membership can be terminated after a decision by the board.

8. The board

The investigators elect the board, which shall consist of a total of 14 members + a chairman. Board members shall be elected on a two-year basis. Each member of the board shall be a physician and/or a scientist. Each university should ideally be represented by one person who is primarily clinically active and one person who is primarily preclinically active. The SWEMODIS chair and treasurer shall be co-opted to the board. The board shall meet at least twice yearly, subject to a decision to this effect by the Chair. A board meeting may be requested by a minimum of two board members. The Chair shall comply with such a request and organise a board meeting within three weeks of the request. The board may take decisions if at least two thirds of its members are present. Voting in the board shall normally be open. A decision is adopted if at least $2/3$ of the board members present vote in favour. A decision may be taken per capsulam if at least $2/3$ of the board members agree on the decision. The board may decide on the formation of task groups. The board may determine its own working routines and those of task groups. A non-member of the board may be co-opted to the board or to a task group (without the right to vote).

9. Study steering committee

Each investigator initiated trial will have its own steering committee. Representation in a steering committee is decided by the board.

10. Chairman, vice chairman, secretary

The chair is elected by the investigators. The board shall internally elect a vice chair and a Secretary. The Chair, Vice Chair and Secretary shall hold their respective positions for three years following their appointment. Chairman shall be/become member of SWEMODIS board. The Chair, Vice Chair and Secretary are suggested by SWEMODIS election committee (second vote).

11. Responsibilities of chairman

The Chair shall give notice of and preside over all meetings of the board. The Chair shall determine the agenda of such meetings together with the Secretary.

12. Responsibilities of secretary

The Secretary shall send an invitation and programme for the meeting no later than 21 days before the event. The Secretary shall also provide minutes of the meeting and be responsible for correspondence and archives.

13. Signing documents

Documents from the board shall be signed by the chair and the secretary.

14. Finance

SWEPAR-net does not have an autonomous budget. The validity of all SWEPAR-net board decisions shall be conditional on ratification by the board of SWEMODIS, in all cases where

the decisions have financial implications. The board of SWEMODIS is responsible for the finance of SWEPAR-net.

15. Confidentiality

The investigators and board members shall keep strictly confidential and not disclose to any third party any data or information made available by SWEPAR-net or its partners concerning research projects. The investigators/board members shall not use (any part of) the confidential information for any purpose other than within the framework of the activities of SWEPAR-net.

16. Changes to the constitution

Amendments to the society's statutes may only be made by two consecutive investigator meetings.

17. Termination of the society

The board of SWEPAR-net might decide to terminate the society. A decision to terminate the society must be unanimous.